

# LENORA COLLEGE OF ENGINEERING

## 2<sup>ND</sup> SHIFT POLYTECHNIC

Rampachodavaram, East Godavari District, Approved by AICTE, New Delhi, Affiliated to JNTU Kakinada  
 E-Mail : principal@lce.ac.in, principal.lenora@gmail.com, www.lce.ac.in  
 Ph : 08864 243434, 08864 243398 Mobile : 9494211112

Application No. \_\_\_\_\_

### Application for Admission into First Year Diploma/B.Tech/M.Tech

1. Marks obtained in SSC/Inter/Diploma/B.Tech:
2. Percentage of Marks in SSC/Inter/Diploma/B.Tech:
3. Year of Passing :
4. CEEP/EAMCET/ECET(FDH)/PGECET Rank

Affix Passport  
Size Photo

#### Preference of Branch (Tick)

- Polytechnic**
1. DCME
2. DCE
3. DECE
4. DME

- B.Tech**
1. CIVIL
2. CSE
3. EEE
4. ECE
5. MECH.

- M.Tech**
1. CSE
2. E.S
3. P.E
4. SMFE
5. SE
6. VLSISD

1. Name of the Candidates (in full): \_\_\_\_\_
2. Father's Name: \_\_\_\_\_
3. Date of Birth: \_\_\_\_\_
4. Nationality / Religion: \_\_\_\_\_
5. Identification Marks: \_\_\_\_\_
1. \_\_\_\_\_
2. \_\_\_\_\_
6. Permanent Address: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
7. Address fo Communication: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
8. Telephone No. if any (with STD Code) \_\_\_\_\_ Cell \_\_\_\_\_
9. Whether in Receipt of any Scholarship: \_\_\_\_\_
- earlier (if so give details): \_\_\_\_\_

I declare that the above information furnished is true & correct for admission, I will abide by the rules and regulations of the college. I undertake to pay tuition fee and all other fee as required within the stipulated time. I will prosecute my studies and complete the B.Tech. in this Institution.

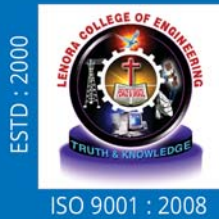
Place :

Date :

Signature of the Candidate

The above information is noted by me and I will be that my ward and myself abids by the regulation of the Lenora College of Engineering

Signature of the Parent / Guardian



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### Annexure-I

#### Instructions to the candidates and undertaking to be signed by student and parent

1. The students are expected to be regular in their class work and should conduct themselves in a disciplined manner. They should abide by such rules of discipline and conduct as stipulated by the institute from time to time.
2. The conduct of the students should be exemplary, not only within the premises of the college but also outside. This will help in maintaining prestige and status of the Institute.
3. Ragging is prohibited. Any student participating in ragging will be summarily expelled from the Institute. The first year students are advised to meet the Principal or other teachers in confidence if they are subjected to ragging by the seniors / others. This will help us in tracking the menace which is a cognizable offence as per the presidential order. The recent of A.P.L. Legislature 26/1997 specifies severe punishment for indulging in, or abetting ragging.
4. Students shall not object if their parents or guardians are contacted regarding their indiscipline, irregularity in attending classes, default in payment of fees, poor performance, failure in examinations or any other matter of concern.
5. There is limited hostel facility in the institute in case they could not get accommodation in the hostels the students have to make their own arrangements for their lodging and boarding.
6. The college will not defray any expenses for the outstation educational tours. With regard to outstation tours they may approach the concerned Head of the Department for necessary preparation and organization of the tours. The students on outstation or local tours always accompanied by the members of the staff.
7. The office bearers of the students association are nominated on the basis of merit in the university examinations (EAMCET rank in the case first year) No elections are permitted in the college.
8. The students should inform any changes in the addresses of their parents / guardians in the academic and examination cells of the Institute.
9. Students of this institute are not permitted to resort to strike and demonstrations. Participation in such activity shall automatically result in dismissal from the college. They can make representation about any problem they face to the concerned Heads of the Department and the principal through their class representatives.
10. The institute premises and buildings should be kept clean. Writing or sticking up of posters and notices on the building walls is strictly prohibited.
11. The institute has full powers to suspend, fine, rusticate or to take any action which is deemed necessary in case of any indiscipline on the part of the students.
12. The academic regulations J.N.T.University, Kakinada are binding on the student.
13. The student shall take up all special classes without fail, that the institution conducts to cover up the curriculum of the J.N.T.University, Kakinada.

I / We have gone through above instructions and will abide by all the conditions failing which the authorities of the institute may take any action deemed necessary on the matter.

NAME :

SIGNATURE OF THE STUDENT

RANK :

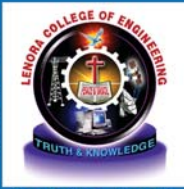
ADMISSION NO. :

B.TECH BRANCH :

The above information is noted by me and I will see that my ward abides by the regulations.

Date :

Signature of the Parent



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### Undertaking regarding payment of fees to be signed by the Student & Parent / Guardian

To,  
 The Principal,  
 Lenora College of Engineering,  
 Rampachodavaram - 533 288.

Sir,

I ..... S/o  
 .....admitted in I year Diploma/ B.Tech/ M.Tech class  
 ..... Branch ..... in your Institution during the beginning  
 of every academic year or Semester.

I hereby declare that I will pay all the fees stipulated by the college authorities from time to time during the beginning of every academic year or Semester.

I am aware that in case I happen to discontinue my studies in the Institution due to one reason or other I have to pay the full amount of tuition fee that would have been paid by me had I continue to study until the completion of my course. If I fail to pay the fees, all my original certificates could be confiscated including the T.C. from the college I last studied and I do not demand my T.C. from this Institution. Further the college authorities can take any other steps that it deems fit for recovery of fees due from me.

Date :

Place : Yours faithfully

Signature of the Student

Name : \_\_\_\_\_

I have noted the subject matter and other condition stipulated in the undertaking and we will comply with them. I will take up the responsibility of the conduct of my ward during his / her study in the institute. I shall visit the institute at regular intervals to enquire about my ward's progress and conduct.

Date :

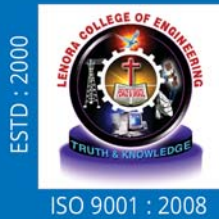
Place : Signature of the Parent / Guardian

Name : \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



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### Dear Parent / Guardian,

It is bring to your notice, for the sake of smooth running of the college and the career of your Son / Daughter in this institution

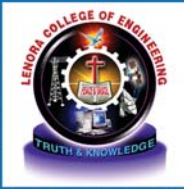
The institution has right to punish the student if they involve in any of the following activities without compromise.

1. When the student is maintaining attendance less that 75%
2. Bad behavior in college premises, such as ragging and eve teasing.
3. If his / her character is harming to the Teaching and Non-Teaching Faculty.
4. If he addicts to any bad habits in are out side of campus.
5. If he / she uses cell phones in the college premises.
6. If he uses bikes in the college premises.
7. If he / she is not staying in the hostel premises after 9:30 PM without any permission from the hostel wardens.
8. If he / she violates the rules and regulations of LCE that are inforce.

### Declaration

I ..... declare that the institution has right to punish my son / daughter ..... (Roll No.....) if he / she found involving in any of the above mentioned activities.

**Signature of the Parent / Guardian**



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Admission No : \_\_\_\_\_

Roll No : \_\_\_\_\_

### PERSONAL INFORMATION

Full Name (as per SSC Marks Memo) : \_\_\_\_\_  
 Surname : \_\_\_\_\_  
 Father Name : \_\_\_\_\_  
 Mother Name : \_\_\_\_\_  
 Nationality : \_\_\_\_\_  
 Religion : \_\_\_\_\_  
 Category : \_\_\_\_\_  
 Date of Birth : \_\_\_\_\_  
 Blood Group : \_\_\_\_\_  
 Gender : \_\_\_\_\_  
 Personal Marks of Identification 1 : \_\_\_\_\_  
 Personal Marks of Identification 2 : \_\_\_\_\_

Affix Passport  
Size Photo

### EDUCATIONAL INFORMATION

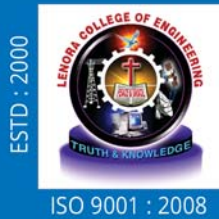
10<sup>th</sup> Hall Ticket Number : \_\_\_\_\_  
 10<sup>th</sup> Percentage : \_\_\_\_\_  
 10<sup>th</sup> Year of Passing : \_\_\_\_\_  
 School Name : \_\_\_\_\_  
 12<sup>th</sup> / Diploma Hall Ticket Number : \_\_\_\_\_  
 12<sup>th</sup> / Diploma Percentage : \_\_\_\_\_  
 12<sup>th</sup> / Diploma Year of Passing : \_\_\_\_\_  
 College Name : \_\_\_\_\_  
 Polycet / EAMCET / PGCET Hall Ticket No : \_\_\_\_\_  
 Polycet / EAMCET / PGCET Rank : \_\_\_\_\_  
 Course : \_\_\_\_\_  
 Branch : \_\_\_\_\_  
 Class & Year of Admission : \_\_\_\_\_

### CONTACT INFORMATION

Address for Correspondence : \_\_\_\_\_  
 District : \_\_\_\_\_  
 State : \_\_\_\_\_  
 Pincode : \_\_\_\_\_  
 Contact 1 : \_\_\_\_\_  
 Contact 2 : \_\_\_\_\_  
 E-Mail : \_\_\_\_\_

Signature of the Parent / Guardian

Signature of the Student



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### ANNEXURE - II

#### DECLARATION

I..... S/o. D/o. .... Student of Lenora College of Engineering, Rampachodavaram do hereby solemnly declare that I will abide by the rules and regulations of the college authorities if I am given the hostel accommodation.

#### AND

1. I will not indulge in any ragging activities now or in future.
2. I will not make any harsh dialogue with the fellow students, which might lead to unrest or indiscipline.
3. I will not behave indecently with the fellow students or with any teaching / non teaching staff members of the college.
4. I will not promote / participate in any anti-social activities which might hurt the sentiments of others.
5. I will not show any interest on the caste / creed and religion which might disturb the college peace.
6. I will not provoke / participate in any strikes to disturb the normal working of the college.
7. I will not involve and create any sort of separation among the inmates of the hostel or in the class room.
8. On violation of any of the above, the principal / administration can take any disciplinary action on me, I am giving this declaration with free mind and without coercion from any body.
9. I will obey the care taker / warden and will not leave the premises without the permission of the college authorities.
10. I will not possess Motorcycle / Computers / Audio systems / Tape records.
11. I will not violate rules and regulation of LCE that are in force.

Station :

Yours obediently

Date :

#### PARENT'S / GUARDIAN'S DECLARATION

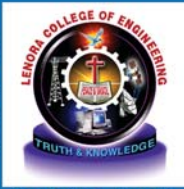
I have also read the above and confirm my Son's / Daughter's / Ward's acceptance and promise that I will cooperate with the administration. In case of his / her disobedience, the administration can take on my Son / Daughter / Ward any disciplinary action for which I will not raise objection.

Station :

Signature of the Parent / Guardian

Date :





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Application No. \_\_\_\_\_

### APPLICATION FOR ADMISSION INTO HOSTEL

1. Name in Full (Block Letters) :
2. Father's Name :
3. Course :  
Admitted in Convener / Management / NRI Quota
4. Roll No. :
5. Nationality - Religion - Caste :
6. Date of Birth :
7. Full Address for correspondence :

Affix Passport  
Size Photo

#### Present

#### Permanent

House No.: \_\_\_\_\_

House No. : \_\_\_\_\_

Village : \_\_\_\_\_

Village : \_\_\_\_\_

City : \_\_\_\_\_

City : \_\_\_\_\_

District : \_\_\_\_\_

District : \_\_\_\_\_

Phone (Land / Mobile): \_\_\_\_\_

Phone (Land / Mobile): \_\_\_\_\_

8. Father Occupation :

9. Hostel Fee per year 30,000/-\*

Receipt No. : \_\_\_\_\_

Security Deposit - 1000/-

Date : \_\_\_\_\_

Cash / DD No. : \_\_\_\_\_

I declare that the above information is true and correct, if selected for admission, I will abide by the rules and regulation of this college, I undertake to pay the hostel fee required before admission into hostel and if any delay occurs I understand that I have to vacate the room with no delay.

Also I will vacate the room whenever I am ordered to vacate the Hostel due to any problem with the inmates and pay any penalty imposed by the authorities.

Signature of the Parent

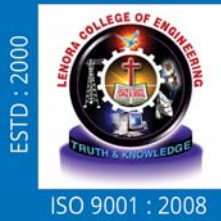
Signature of the Candidate

Recommended by Warden

#### NOTE:

Hostel Admission is limited and this application is not guarantee for grant of accommodation The decision is as per the finalization of the college authorities.

\* The hostel fee per annum may vary and applicable to all students.



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### (OFFICE USE ONLY)

#### College / Hostel / Bus / Other Fee:

	Installments	Receipt No.	Date of Payment
1st Installment	: _____	_____	_____
2nd Installment	: _____	_____	_____
3rd Installment	: _____	_____	_____

Remarks (if any)

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